

Obtaining Service to Residential Subdivisions

1. Complete the *Residential Application for Service* (see Appendix) available at www.nespower.com or by calling 615-747-3775.
2. Fax the application to 615-747-3552 or mail to:

Nashville Electric Service
Energy Services Engineering
Room 200
1214 Church Street
Nashville, TN 37246
3. An Energy Services Engineering (ESE) job owner will be assigned to contact the developer to confirm receipt of the application and to obtain the information needed for a cost estimate. (The information required is detailed in the *Residential Subdivision Application for Service*.)
4. The ESE job owner will draft a *Residential New Business Agreement* (see Appendix) which must be signed before construction begins.
5. **Once all necessary information is received from the developer**, the ESE job owner works directly with NES Customer Engineering to obtain a preliminary layout. The layout is usually available in four to six weeks.
6. The ESE job owner contacts the developer to approve the preliminary layout (by signature). Once approved, the cost estimate is finalized, usually within two to three weeks.
7. Customer Engineering sends the final cost estimate and drawing to ESE who then contacts the developer. The ESE job owner confirms the *Residential New Business Agreement* has been signed and communicates if a Contribution in Aid to Construction (CIAC) will be required.

Contributions in Aid to Construction

The planned homes in the subdivision must produce enough estimated electric revenues to offset estimated construction costs. The CIAC is determined by comparing the estimated cost to serve the subdivision to a revenue allowance which is based on the electric load information provided by the developer. The developer is responsible for paying any negative difference before construction begins. If the estimated cost is less than the revenue allowance a CIAC is not required. Revenue allowances are higher for all-electric homes.

Relocations of electric facilities due to the construction of the subdivision must be paid in advance. This includes, but is not limited to, road widenings and pole relocations due to clearance (safety) issues.

8. Once the *Residential New Business Agreement* is signed, any required CIAC is paid, and there is evidence of home building, the job is released to construction. If necessary, a pre-construction meeting will be scheduled shortly thereafter. The start of NES construction depends on several factors such as workload and weather. The ESE job owner is the best NES contact for finding out construction status.